

St.Xavier's Catholic College of Engineering(Autonomous)
Nagercoil - 629 003

Discipline Committee Meeting -- II -- 2022-'23

Date: 30.05.2023

Venue: Board Room

Time: 2.00 PM

Members present: enclosed

Agenda:

- Presentation of minutes of Last meeting and action taken.
- Disciplinary cases reported last semester.
- Other matters.

Principal welcomed the members of the Student Disciplinary Committee.

Action taken Report

- During the regular Monday meetings, principal repeated instructed the faculty members to regularly monitor the students discipline and report the deviations if any in the mobile app for further action.
- Principal has conducted a special meeting in the presence of Correspondent and Vice principal for the faculty of humanities and sciences and instructed to take a special care on discipline.
- Principal has conducted a meeting for all the first-year students and instructed about the general discipline of the students including the mobile usage and the performance of semester I results.
- As decided evening special classes are arranged for all the late comers.
- A special team of staff members was constituted for maintaining general discipline towards the smooth conduct of College Day celebration on 17th February 2023.
- Special monitoring duty team comprising of teaching and non-teaching was formed to monitor the dress code of the students and late comers.

The period scheduled for staff duty was as follows:

07.02.2023 to 09.03.2023

10.03.2023 to 16.04.2023

17.04.2023 to till-date

The members noted down the action taken report.

Review of disciplinary issues reported last semester

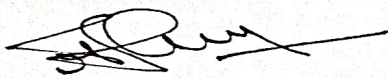
- 03 students from III-year Civil riding his bike with over speed inside the college campus on 11/02/2023. 03 students from III-year Civil consumed alcohol and shouting the name the girl student. All the students were suspended for two weeks. All their parents were asked to meet the mentor, HoD and Principal. After getting undertaking from the students and parents, the students were permitted to attend the classes.
- 06 students (I-year CSE) quarreled among themselves on 02/03/2023. All the students were suspended for one week. All their parents were asked to meet the mentor, HoD and Principal. After getting undertaking from the students and parents, the students were permitted to attend the classes.
- 07 students (6 from I-year Mech, 1 from I-year AI) quarreled among themselves on 03/03/2023. All the students were suspended for one week. All their parents were asked to meet the mentor, HoD and Principal. After getting undertaking from the students and parents, the students were permitted to attend the classes.
- 03 students (II-year IT) quarreled among themselves on 08/03/2023. All the students were suspended for one week. All their parents were asked to meet the mentor, HoD and Principal. After getting undertaking from the students and parents, the students were permitted to attend the classes.
- 01 student from I-year CSE-B consumed alcohol and entered into college auditorium on 17/02/2023.
- 05 students from I-year IT suspended for their involvement in video uploading in social media which spoils the reputation of the college.
- 26 mobile phones were seized from students. With proper warning and apology letter the mobile phones were handed over to the respective parents in the presence of students.
- 2937 number of cases were booked through mobile app for student late to the college and improper dress code. Mentors & HoDs dealt the deviations of the students with the intimations to parents. However, few cases are not attended by mentors & HODs even after long period.

The members noted down the cases reported.

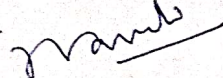
Discussion and Decisions

- It is planned to conduct Review meetings of discipline committee along with the Department Discipline coordinators will be conducted thrice in a semester from next academic year.
- Department Discipline coordinators will attend the meeting with a report on the follow up taken in the departments.
- It is planned to send circular to all classes regarding the mobile usage of the students inside college premises.
- A special squad has been planned to check the mobile usage of students often.
- It is planned to conduct a follow up meeting for the first-year staff members.

Principal thanked all the members for attending the meeting and offering their valuable suggestions.



Mr. M. Thomas Mathiyas
Physical Director



Dr. Ramesh Dhanaseelan
Prof./MCA



Dr. V. Christus Jeya Singh
Vice-Principal



Dr. J. Maheswaran
Principal

St. Xavier's Catholic College of Engineering (Autonomous)
Nagercoil - 629 003


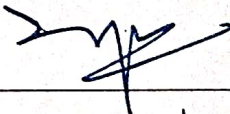
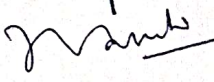
Discipline Committee Meeting – II – 2022-'23

Attendance

Date: 30.05.2023

Venue: Board Room

Time: 2.00 PM

SL.No	Name	Designation	Signature
1	Dr.J.Maheswaran	Principal	
2	Dr.V.Christus Jeya Singh	Vice-Principal	
3	Dr. F.Ramesh Dhanaseelan	Prof./MCA	
4	Mr. M. Thomas Mathiyas	Physical Director	